

Draft Rules – House District 64A DFL Special Endorsing Convention
June 3rd, 2018 Central High School

GOVERNING AUTHORITY AND AGENDA

1. Upon all matters not governed by the Official Call, the State DFL Party Constitution and Bylaws, the SD 64 DFL Constitution, and these Rules, Robert's Rules of Order, newly revised shall govern.
2. A majority vote of the convention is required to adopt these rules and the agenda. Once adopted, these rules and the agenda shall govern unless suspended or modified by a two-thirds vote of the convention.
3. The quorum for conducting any business of the convention is a majority of the registered delegates (including upgraded alternates).

SEATING OF DELEGATES AND ALTERNATES

4. Registration of delegates and alternates to the convention shall continue until adjournment. Newly registered delegates and upgraded alternates may not enter while the floor is frozen.
5. Each precinct delegation shall elect one or more delegation chairs for purposes of alternate seating, roll calls and ballot voting. The Convention Chair shall instruct the convention as to the duties each delegation chair will be expected to perform during the convention. The name of each delegation chair shall be reported promptly to the Convention Secretary. Any delegate shall be eligible for election as delegation chair.
6. The seating of delegates and alternates shall be governed by the following:
 - a. All registered delegates (not alternates) on the temporary roll shall be seated.
 - b. The convention shall hear and resolve any challenges regarding delegate or alternate seating pursuant to the Official Call.
 - c. Any delegates or alternates entitled to be seated after all challenges have been resolved shall go to the registration table with their delegation chair so that proper seating can be arranged. As soon as practical after verification of a quorum, the registration staff shall function inside the convention hall so as to permit its members to maintain a consistent and accurate delegate count by precincts while participating as convention delegates.
 - d. Each candidate for endorsement for House District 64A shall be issued up to six (6) floor passes by the

credentials committee chair.

- e. A temporary delegate badge shall be issued to an appropriate alternate when the alternate is raised to delegate status. There shall be no upgrading of alternates during any voting process. If the upgraded alternate is subsequently returned to alternate status, the alternate's delegate badge shall be immediately surrendered.
- f. Non-upgraded alternates and visitors shall be seated separately from delegates and shall not be allowed on the convention floor during the convention.
- g. Special floor passes shall be issued for an interpreter or other personal care assistant for any delegate or upgraded alternate who submits a request to the credentials committee. Such persons may be seated in close proximity to the delegate or alternate they are assisting, but shall play no role in the convention.

GENERAL CONVENTION RULES

7. One or more Convention Chairs, with gender identity balance, shall be elected by a plurality vote of the convention.
8. The Convention Chairs shall appoint a convention secretary and may appoint parliamentarians, timekeepers, tellers, sergeants-at-arms, and other assistants as they deem necessary to conduct convention business.
9. Signs and Campaign Literature:
 - a. The Arrangements Committee shall designate an equal portion of wall space assigned by lot for the exclusive use of each campaign for DFL endorsement that requests such space from the Arrangements Committee. Campaigns may also post signs on their tables and in their hospitality rooms. These are the only places signs may be posted indoors.
 - b. All signs and other materials must comply with the rules of the convention facility, and with any additional rules and procedures established by the Arrangements Committee.
 - c. No stickers shall be worn, distributed, or posted.
 - d. Campaign literature may only be placed on candidate tables or given directly to willing delegates.
 - e. No moving demonstrations are permitted during balloting. There shall be no disruptive demonstrations

in the galleries.

f. Whistles, air horns, bull horns, and strobe lights or other similar devices will not be allowed during the convention in the convention hall.

10. Contested endorsements shall be done by written ballot.

11. Convention tellers shall distribute ballots to the chair of each precinct delegation on matters to be determined by written ballot. Ballots shall be distributed only to delegates and upgraded alternates seated under the rules of this convention. These ballots shall be returned by the precinct delegation chair to the tellers.

SPEECH AND DEBATE RULES

12. No delegate may speak until recognized by the Convention Chair. Speakers will first state their name and precinct. No person may speak more than once on an item of business until all others on that side who wish to do so have had an opportunity.

13. Unless otherwise provided for in these rules, no delegate shall speak for more than two (2) minutes on any item. The chair will rotate speaking privileges among floor microphones and between proponents and opponents of a measure to the extent possible. Debate will terminate when three (3) speakers have been heard on each side.

14. Any motion to table shall be considered as though it were a motion to postpone indefinitely. A motion to postpone indefinitely does not preclude amendments to the main motion. The motions “to reconsider and enter on the minutes” and “to object to consideration” are not in order. The motion to reconsider is in order and will require a two-thirds vote.

15. Any amendment to a motion or resolution which removes, changes, or adds five (5) or more words must be submitted in writing to the Convention Chair before being considered. When the motion to amend is made, it must be seconded. Amendments take a majority vote for adoption.

16. Incumbent DFL office holders, declared DFL candidates, and other party dignitaries may address the convention at the discretion of the Convention

Chair. Such visitors will limit their remarks to no more than two (2) minutes.

QUESTION AND ANSWER

17. There will be a question and answer period after candidate presentations as follows:

a. The first question shall be “Will you suspend your campaign if someone other than you is endorsed by this convention? Yes or No answer only.”

b. All other questions must be submitted in writing before the completion of candidate presentations

c. All questions must be legible, general in nature, addressed to all candidates, cover a single topic, and not in the nature of a personal attack.

d. The Convention Chair or designee shall screen all questions and select those that shall be asked.

e. The Convention Chair shall ask the candidates each question in turn, but shall not read any preliminary remarks, statements or explanations included with the question.

f. The order of response for the first question will be established by lot and will rotate for each subsequent question.

g. Each candidate shall be allowed one (1) minute to answer each question.

h. The Question period will last for thirty (30) minutes or until all questions are asked but shall be extended to allow all candidates to answer the final question.

ENDORSEMENT RULES

18. Endorsement requires a sixty percent affirmative vote of the Convention.

a. Each candidate (and/or their representative(s)) shall be allowed no more than ten (10) minutes to address the convention.

b. No others may speak on behalf of or against the candidate.

c. Candidates receiving less than 10% will be dropped after the third ballot. However, in no case will this drop off rule be used to reduce the number of candidates remaining on the next ballot to less than two.

d. Candidates shall be nominated by name only.

e. If no candidate for endorsement has received sixty percent of the votes cast after eight (8) ballots, a motion to have no endorsement will be in order at any time thereafter, and will pass with a majority vote.

Draft Agenda – House District 64A DFL Special Endorsing Convention
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- 1) Call to order by Unit Chair
- 2) Flag ceremony
- 3) Reading of Affirmative Action, Outreach, and Inclusion Statement
- 4) First Credential Report - Resolution of any credentials challenges
- 5) Election of Convention Chair(s)
- 6) Appointment of Secretary and other Convention Officials
- 7) Rules Committee Report - Adoption of Agenda and Rules
- 8) Endorsement of House District 64A candidate
 - a. Nominations
 - b. Candidate Speeches
 - c. Question & Answer
 - d. Second Credentials Report
 - e. Balloting
- 10) Adjournment

* Speakers may address the body throughout at the Chair's discretion